

## Technical Manager Job Description

### **Job Specification**

The role of the Technical Manager is to oversee and manage the technical operations of the company in the lead up to production and during tour.

Key responsibilities include but are not limited to:

### **Pre-Production**

- Technical liaison with relevant personnel at venues for the whole production
- Drawing up of any technical plans as required by designers
- Establishing risk assessments for productions
- Technical planning and development of production with the company Production Manager
- Technical, fit-ups and get-outs
- To run all fit-ups and get-outs in liaison with the Production Manager
- To undertake responsibility for all re-lights including plotting, focusing and plan drawing
- Liaising with venue technicians
- Responsible for touring technical budgets along with the Production Manager
- Sourcing and purchasing of technical equipment along with the Production Manager

### **Production**

- Operation of venues' lighting board
- To provide written technical reports on equipment problems, maintenance etc
- Daily liaison with Rehearsal Director and Production Manager regarding problems and changes of schedule
- To ensure all equipment is returned to the stores and any repairs needed before the next venue are carried out accordingly
- Ensure compliance with the requirements of both the Company and specific venue Health & Safety Policies
- Ensure the maintenance and safety of all working areas making sure that equipment meets minimum standards as required by legislation
- To provide technical and production support to all other company activities whilst on tour including education workshops and Q & A's

K N I G H T S  
T H E A T R E

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